

6. OVERVIEW OF RESEARCH STUDY

(a) Brief description of the research topic and purpose:

(b) Statement of research questions or specific hypotheses:

(c) Conceptual framework for your study

7. SIGNIFICANCE OF RESEARCH STUDY

(a) Potential benefits and value of this study to education in general and SCDSB:

(b) Direct benefits of study to schools, students and/or staff *(through participation and/or feedback)*:

8. DESCRIPTION OF RESEARCH METHODOLOGY

(a) **Research design** *(be as specific as possible)*

(b) Participants required:

Schools:

Preferred Schools (if any):

Students:

Time Commitment Required for students:

Teachers:

Other Board Employees

Please describe any special characteristics of the participants and the proposed method to identify potential participants.

(c) Data collection procedures *(or describe process to retrieve existing data if applicable):*

(d) Data collection instruments *(List all measures to be used and attach copies: if commercial instruments are used, the investigator must use original copies of the instrument or attest that he/she has the copyright holder's written permission to duplicate.):*

(e) Facilities required *(e.g., location, size, research space, special arrangements):*

9. ETHICAL CONSIDERATIONS AND PROTECTION OF PRIVACY:

NOTE: *Since the inception of the Freedom of Information legislation, it is not possible to isolate specific individuals or groups and provide names to the researcher. Information collected as a routine part of school records is not obtained with the expectation of disclosure to independent researchers. Therefore, it is not possible to provide that information with names attached. For example, if you are selecting students by some identifying characteristics (e.g., all girls taking math) and you need the names to select the sample, you will need parental consent. We cannot give the names out. You will have to find a way to get the sample without undue demands on the school system.*

(a) Personal information required from school board records (consent required):

(b) Describe procedures to ensure anonymity and confidentiality:

(c) Describe the method to be used to obtain informed consent (attach copies of all consent forms):

(d) What strategies will you use to ensure that your study will be free of bias and evaluation of individuals?

9. ETHICAL CONSIDERATIONS AND PROTECTION OF PRIVACY (continued):

(e) Describe how participants will be prepared for and debriefed from involvement in the study:

(f) Describe security procedures *(i.e., time frame for storage, removal of personal identifiers and data retention and disposal for such items as audio and video tapes, hard copy and electronic files):*

10. PROCEDURES FOR PROVIDING FEEDBACK:

(a) Describe procedures for providing feedback to participants *(e.g., a written report and/or an executive summary; a workshop or information session for parents, staff and/or School Council):*

(b) It is required that the completed report be submitted to Student Services of the Simcoe County District School Board and participating schools that request a copy *(Note: In the case of a thesis or dissertation, a summary of the completed paper is sufficient).*

Expected date for submission:

I agree that this research will be conducted according to the policies outlined by the Simcoe County District School Board, in particular that no Simcoe County District School Board schools, teachers or students will be identified in any report. Further, I agree to follow the ethical guidelines as embodied by the Tri-Council Statement on Ethics.

Signature of Principal Investigator

Date of Submission