

**NOTICE:** Public Board meetings are video-recorded and broadcasted simultaneously online at [www.scdsb.on.ca](http://www.scdsb.on.ca). These recordings remain online for future access.

**Education Centre Telephone Numbers**

☎ The **Education Centre** in Midhurst may be reached without long distance charges from most areas in Simcoe County at **(705) 728-7570**.

**FAX Numbers**

Education Centre (705) 728-2265

Director's Office (705) 722-5647

**Internet** [www.scdsb.on.ca](http://www.scdsb.on.ca)

**TRUSTEES**

**Barrie:**

Suzanne Ley (705) 726-8366

Krista Mayne (705) 795-8938

Christine Williams (705) 795-3578

**Bradford West Gwillimbury/New Tecumseth:**

Nicole Black (705) 795-0777

**Collingwood/Clearview:**

Caroline Smith (705) 737-4600

**Essa/Adjala-Tosorontio:**

Robert North (705) 5250-0900

**Innisfil:**

Donna Armstrong (705) 431-9982

**Midland/Penetanguishene/Wasaga Beach/Tiny:**

Michele Locke (705) 795-7233

**First Nation Representative:**

Jeff Monague (705) 795-5239

**Orillia:**

Debra Edwards (705) 325-4887

**Oro-Medonte/Springwater:**

Peter Beacock (705) 322-7816

**Severn/Ramara/Tay:**

Jodi Lloyd (705) 728-8398

Revised January 2012

# Welcome to the School Board Meeting!



## Information for Delegations

Thank you for taking the time to participate in Simcoe County's public education process. You are taking an active role in presenting your information and concerns to the Simcoe County District School Board. Please use the following information to help make your presentation effective and efficient.



1170 Highway 26 West  
Midhurst, ON L0L 1X0  
Phone: 705-728-7570

# Public School Board Meetings

Board meetings are held at the Education Centre in Midhurst (1170 Hwy. 26 across from the Simcoe County Museum).

## Regular Board Meetings

These meetings are usually held on the fourth Wednesday of each month, with public session beginning at 6:00 p.m. and re-convening at 7:30 pm. Meeting dates and times for special Board meetings may vary – we recommend that you call ahead to confirm the date and time. During regular Board and Standing Committee meetings, delegations make presentations early in the evening's agenda.

## Standing Committee Meetings

Human Resources Standing Committee meetings are usually held on the first Wednesday of the month at 6:00 p.m.

Program Standing Committee meetings are usually held on the first Wednesday of the month at 7:00 p.m.

Business and Facilities Standing Committee meetings are usually held on the second Wednesday of the month at 6:00 p.m.

**Before you decide to present your concern to the Board** make sure you have made every effort to have the concern resolved through discussions with staff, principals, superintendents, individual trustees, or Board Committees.

- Requests to make a delegation to a Committee of the Board shall be arranged through the Director. The Director shall refer the delegation's request to the Board or appropriate Committee.
- Requests to appear as a delegation must be submitted together with a written copy of the presentation and/or outline by **1:00 p.m. one week before the Board meeting.**
- A regular meeting of the Board or a Committee will hear up to six delegations at one meeting; no more than four of those delegations shall be heard on any one matter.

- Your presentation and/or outline must be forwarded to Lena Robyn, Executive Assistant, at [lrobyn@scdsb.on.ca](mailto:lrobyn@scdsb.on.ca) or by FAX to (705) 722-5647. If you have any questions, please contact Lena Robyn at (705) 728-7570 ext. 11231.
- Your delegation is granted up to 10 minutes to make the presentation, inclusive of questions for clarification. Any extension of this time limit will be granted only by the permission of the Chairperson. The presentation may be made by one or two speakers.
- Relax! This is your opportunity to talk directly to trustees about your education system. Simply think about communicating your main points clearly by clarifying the issue you are addressing and the action you are requesting.
- Trustees may ask questions of clarification, without comment pro or con with respect to the issue in general, within the ten minutes allowed for the delegation, unless any extension of this time limit is granted by permission of the Chairperson.

The Board shall decline to hear a delegation if:

1. The delegation has addressed the Board or one of its Committees on the same matter within twelve months, and shall instead request a written submission that will be distributed to all trustees;
2. Notwithstanding #1, the Board may by motion authorize a further presentation by the same delegation on the same matter
3. The subject matter is not within the jurisdiction of the Board.

For submissions made to the Board, the Chairperson may:

1. Receive the submission as information;
2. Refer the matter to the Director of Education for review and appropriate action;
3. Refer the matter to a Standing Committee for review and a report.